

## Blue Payroll Dates

Please ensure that your timesheets reach us by your deadline. Late timesheets may impact on your employee's tax and National Insurance. Please also be aware of any Bank Holidays and allow extra time for postage if necessary.

Four week periods (starting Monday)	Timesheets must reach Equal Lives by Monday 4.30pm	PA's payment due (Friday)	Tax Week
25/03/24	<b>22/04/2024</b>	<b>26/04/2024</b>	4
01/04/24			
08/04/24			
15/04/24			
22/04/24	<b>20/05/2024</b>	<b>24/05/2024</b>	8
29/04/24			
06/05/24			
13/05/24			
20/05/24	<b>17/06/2024</b>	<b>21/06/2024</b>	12
27/05/24			
03/06/24			
10/06/24			
17/06/24	<b>15/07/2024</b>	<b>19/07/2024</b>	16
24/06/24			
01/07/24			
08/07/24			
15/07/24	<b>12/08/2024</b>	<b>16/08/2024</b>	20
22/07/24			
29/07/24			
05/08/24			
12/08/24	<b>09/09/2024</b>	<b>13/09/2024</b>	24
19/08/24			
26/08/24			
02/09/24			
09/09/24	<b>07/10/2024</b>	<b>11/10/2024</b>	28
16/09/24			
23/09/24			
30/09/24			
07/10/24	<b>04/11/2024</b>	<b>08/11/2024</b>	32
14/10/24			
21/10/24			
28/10/24			

Four week periods (starting Monday)	Timesheet must reach Equal Lives by Monday 4.30pm	PA's payment due (Friday)	Tax Week
04/11/24	<b>02/12/2024</b>	<b>06/12/2024</b>	36
11/11/24			
18/11/24			
25/11/24			
02/12/24	<b>New Years Day Bank Holiday Thursday 26/12/2024</b>	<b>03/01/2025</b>	40
09/12/24			
16/12/24			
23/12/24			
30/12/24	<b>27/01/2025</b>	<b>31/01/2025</b>	44
06/01/25			
13/01/25			
20/01/25			
27/01/25	<b>24/02/2025</b>	<b>28/02/2025</b>	48
03/02/25			
10/02/25			
17/02/25			
24/02/25	<b>24/03/2025</b>	<b>28/03/2025</b>	52
03/03/25			
10/03/25			
17/03/25			
24/03/25	<b>Easter Monday Bank Holiday Thursday 17/04/2025</b>	<b>25/04/2025</b>	4
31/03/25			
07/04/25			
14/04/25			
21/04/25	<b>19/05/2025</b>	<b>23/05/2025</b>	8
28/04/25			
05/05/25			
12/05/25			
19/05/25	<b>16/06/2025</b>	<b>20/06/2025</b>	12
26/05/25			
02/06/25			
09/06/25			