

## Orange Payroll Dates

Please ensure that your timesheets reach us by your deadline. Late timesheets may impact on your employee's tax and National Insurance. Please also be aware of any Bank Holidays and allow extra time for postage if necessary.

Four week periods (starting Monday)	Timesheet must reach Equal Lives by Monday 4.30pm	PA's payment due (Friday)	Tax Week
11/03/24	<b>08/04/2024</b>	<b>12/04/2024</b>	4
18/03/24			
25/03/24			
01/04/24			
08/04/24	<b>Early May Bank Holiday Thursday 02/05/2024</b>	<b>10/05/2024</b>	8
15/04/24			
22/04/24			
29/04/24			
06/05/24	<b>03/06/2024</b>	<b>07/06/2024</b>	12
13/05/24			
20/05/24			
27/05/24			
03/06/24	<b>01/07/2024</b>	<b>05/07/2024</b>	16
10/06/24			
17/06/24			
24/06/24			
01/07/24	<b>29/07/2024</b>	<b>02/08/2024</b>	20
08/07/24			
15/07/24			
22/07/24			
29/07/24	<b>Summer Bank Holiday Thursday 22/08/2024</b>	<b>30/08/2024</b>	24
05/08/24			
12/08/24			
19/08/24			
26/08/24	<b>23/09/2024</b>	<b>27/09/2024</b>	28
02/09/24			
09/09/24			
16/09/24			
23/09/24	<b>21/10/2024</b>	<b>25/10/2024</b>	32
30/09/24			
07/10/24			
14/10/24			

Four week periods (starting Monday)	Timesheet must reach Equal Lives by Monday 4.30pm	PA's payment due (Friday)	Tax Week
21/10/24	<b>18/11/2024</b>	<b>22/11/2024</b>	36
28/10/24			
04/11/24			
11/11/24			
18/11/24	<b>Christmas Day Bank Holiday Thursday 12/12/2024</b>	<b>20/12/2024</b>	40
25/11/24			
02/12/24			
09/12/24			
16/12/24	<b>13/01/2025</b>	<b>17/01/2025</b>	44
23/12/24			
30/12/24			
06/01/25			
13/01/25	<b>10/02/2025</b>	<b>14/02/2025</b>	48
20/01/25			
27/01/25			
03/02/25			
10/02/25	<b>10/03/2025</b>	<b>14/03/2025</b>	52
17/02/25			
24/02/25			
03/03/25			
10/03/25	<b>07/04/2025</b>	<b>11/04/2025</b>	4
17/03/25			
24/03/25			
31/03/25			
07/04/25	<b>Early May Bank Holiday Thursday 01/05/25</b>	<b>09/05/2025</b>	8
14/04/25			
21/04/25			
28/04/25			
05/05/25	<b>02/06/2025</b>	<b>06/06/2025</b>	12
12/05/25			
19/05/25			
26/05/25			